

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Debra Haraway
Date: 6/2/04
Time: 10 - 11 a.m.
Location: Crossroads, Conference Room 3

IPRS Core Team Attendees:

Betty Cogswell
 x Bobby Minish
 Cathy Bennett
 x Cheryl McQueen
 x Debra Haraway
 Deborah Merrill
 x Gary Imes
 Joyce Sims
 x Kellie Fessler
 x Paul Carr
 x Rick Debell
 x Thelma Hayter
 x Jeffrey Poole

Others:

x Tim Sullivan
 x Christie Harris
 x Myran Harris
 Sharlene Bryant

Attendees:

x Alamance-Caswell	Onslow
x Albemarle	x OPC
x Catawba	Pathways
x Centerpoint	Pitt
x Crossroads	Riverstone
x Cumberland	Roanoke-Chowan
x Durham	x Rockingham
x Eastpointe	x Sandhills/Randolph
x Edgecombe-Nash	SE Center
x Foothills	x SE Regional
x Guilford	x Smoky Mountain
x Johnston	x Tideland
Lee-Harnett	x VGFW
x Mecklenburg	x Wake
x Neuse	x Western Highlands
x New River	Wilson-Green

Agenda:

Item No.	Topics
1.	Division and EDS Review Upcoming checkwrites: June 4, 11, 18, 25 R/E/L Letter sent 5/27 Tim Sullivan: Update Medicaid issues BugCentral Status Key CSRs Operations Support: File Maintenance, Security, and Help Desk
2.	Area Programs Roll Call Questions/Comments about upcoming checkwrites: June 4, 11, 18, 25 Agenda items <ul style="list-style-type: none">• Resync of Demographics completed 6/1. Reports IPKR1951 and IPRK1961 are back in place• R/E/L Letter emailed on 5/27/04• IPRS questions or concerns• Tim Sullivan & Christie Harris – Updates - Status on EOB 7000 Adjustments• Medicaid questions or concerns• Any other area program questions/comments• DMH and/or EDS Concluding Remarks

Next Meeting: June 9th.

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	<p>Upcoming Checkwrites: June 4, 11, 18, 25</p> <p>Update on Jay's concerns about the June 25th checkwrite not finishing on time. This should be an average checkwrite. There are no guarantees that it can be done on time. We are not expecting any major problems. Thelma will let Jay know we talk about it.</p>
2.	<p>R/E/L Letter sent on 5/27/04- Letter was sent out. Have not had any feed back from Area Programs.</p>
3.	<p>Tim Sullivan - Update on Medicaid Issues:</p> <p>EOB 7000- Has not been resolved yet. Going to use a different recourse on this. Area programs will not lose money.</p>
4.	<p>Bug Central Status: 5</p>
5.	<p>Key CSRs: All CSRs scheduled to be completed and moved to production on the 28th were completed.</p>
6.	<p>Operations Support – File Maintenance, Security, Help Desk:</p> <p>CNDS-is receiving phone calls at their helpdesk. This should not be happening. CNDS employees requested browser access to eligibility screens. We need to understand why CNDS needs access before Gary approves it. Deborah is working on this. She will be back from Washington DC next week.</p> <p>There is a new child pop group-CMECD in the process of being approved by the Division. Thelma/Rick will follow up with Division staff to see if a decision has been made on when to implement the new CMECD pop group.</p>

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	<p>Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)</p>
2.	<p>Questions/Comments about upcoming checkwrites: June 4, 11, 18, 25</p> <p>Reminder, if you have adjustments you need processed by the end of the year, send them in by the June 11th checkwrite so they have time to process.</p>

3. **Agenda Items:**

- **Resync of Demographics completed 6/1. Reports IPKR1951 and IPRK1961 are back in place**
- **R/E/L Letter emailed on 5/27/04**

Q. (Martha) Any reason why sign language is not listed as a language?

A. The OMB Federal Agency has very specific guidelines and sign language was not in the guidelines as a language. We are to follow the standards OMB has outlined. DMH will check into this.

- **IPRS questions or concerns**

Q (Catawba) Olmstead inconsistencies- Client enrolled twice but not on the report?

A. Send email to the IPRS Q&A address. If anyone else has any discrepancies, please send them in to the Q&A Help Desk.

Q (Tideland) When will Provider screens be ready?

A. Not until July. Deborah will try and get the info out first of next week. A memo with supporting documentation will be sent out similar to the R/E/L documentation. Thelma will check with Deborah on when the new numbers will be assigned.

- **Tim Sullivan & Christie Harris – Updates**
 - Status on EOB 7000 Adjustments- - not any progress yet, will assign a new resource to get this done.
- **Medicaid questions or concerns**

Q. (VGFW) Amy wanted to know the status of the e- mailed she sent to Christie regarding edits in place for CBS.

A. Commercial codes have changed to national codes. You need to send a letter to override. You will have to attach this with every claim. If someone can get a list of codes that are not covered by commercial providers Christie can ask DMA to override. Rockingham will work on this and send to Christie. Gary asked to cc. Thelma when you send the e-mail.

Q (Libby)- Any status on adjustments?

A. Paul will call Libby regarding this.

Q. (Centerpoint) Cathy – R/E/L letter - about batch Process cross referencing?

A. All cross referencing will be on-line, you will not be able to do batch cross referencing after the R/E/L changes occur.

Q. Is language field a requirement?

A. Yes, it is required.

Q. (Catawba) What is the status on new rates?

A. We are making progress on setting state wide rates, got a bunch a rates from DMA. Still waiting final approval. Hopefully it will be here on June 15th, but waiting on a joint letter from DMH and DMA. If you need to know what a rate will be now. Send Rick an e-mail and he will look into. List the rate you are interested in and he can give you the unofficial rate. The rates he gives you are subject to change until the rates are finalized.

Q. If we don't get the rate until after July how will we know how to pay our contractors?

A. We understand your concern and we will get you the finalized rates as soon as we know them.

Q. Is DMH rates going to be the same as DMA?

A. Yes they should be.

A. Rick – That is what we have heard but we are waiting on a joint letter from DMH and DMA before we will know for sure.

Q. Is the 10% negotiable rate still going to be there?

A. Rick believes so.

4. **Any Other Program questions/comments:** -No

5. **DMH and/or EDS Concluding Remarks** N/A

Action Items:

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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